

Curricular Action Workflow



Missouri State / Computer Services - MIS / Curricular Action Workflow / **CAW - Change Course Proposal Form**

Change Course Proposal Form

Submitted on 09/15/2022 by Albert Barreda (AlbertBarreda@MissouriState.edu).

***All fields require input**

This proposal applies to:

- An existing COURSE
- An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

HSP321 Principles of Food Preparation

Will this proposal need to be reviewed by CGEIP? No Yes

Will this proposal need to be reviewed by EPPC? No Yes

Is there a graduate/undergraduate parallel course to this one? No Yes

Current online catalog description:

HSP 321 Principles of Food Preparation

Prerequisite: HSP 218. Students in this course study the scientific principles and techniques in the selection, preparation and preservation of food including fundamental principles of nutrition and diet. 3(1-4) F,S

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ **B** *I* ~~S~~

HSP 321 Principles of Food Preparation

Prerequisite: ~~HSP 218~~ **Proof of current ServSafe certification.** Students in this course study the scientific principles and techniques in the selection, preparation, and preservation of food including fundamental principles of nutrition and diet. 3(1-4) F,S

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What is changing? Check all boxes that apply.

- | | | | |
|---|--|--------------------------------------|--|
| <input type="checkbox"/> Course Code | <input type="checkbox"/> Course Number (<u>Check Availability</u>) | <input type="checkbox"/> Title | <input checked="" type="checkbox"/> Prerequisite |
| <input type="checkbox"/> Credit Hours/Contact Hours | <input type="checkbox"/> Periodicity | <input type="checkbox"/> Description | |

Reason for proposed change

During a faculty meeting, it was identified that returning students who took HSP218 more than five years ago would have an expired ServSafe certification.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? No Yes

Explain.

How did you determine the need for this change? Check all boxes that apply or specify other.

- | | | |
|--|--|--|
| <input type="checkbox"/> Routine or annual review/assessment of curriculum | <input checked="" type="checkbox"/> Faculty Input | <input type="checkbox"/> Student Input |
| <input type="checkbox"/> Accreditation/certification compliance | <input type="checkbox"/> Review of catalog information | |
| <input type="checkbox"/> Other (be specific): | | |

Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty?
(MM/DD/YYYY)

09/15/2022

Current Status:

College Council Review

Proposal Progress:

09/15/2022 - Submitted by Department Head (Kara Wolfe)

Review Comments:

No comments have been added to this proposal.

No review notes have been added.

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MAKE YOUR COURSE CHANGE EASY AND EFFICIENT

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Curricular Action Workflow



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Change Course Proposal Form

Submitted on 09/20/2022 by Keiichi Yoshimatsu (KYoshimatsu@MissouriState.edu).

***All fields require input**

This proposal applies to:

- An existing COURSE
- An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CHM160 General Chemistry I

Will this proposal need to be reviewed by CGEIP? No Yes

Will this proposal need to be reviewed by EPPC? No Yes

Is there a graduate/undergraduate parallel course to this one? No Yes

Current online catalog description:

CHM 160 General Chemistry I

Prerequisite: concurrent enrollment in MTH 101 or MTH 103 or eligibility for MTH 136 or higher; concurrent enrollment in CHM 161 is highly recommended. General Education Course (Focus on Physical Sciences). MOTR number CHEM 150 - Chemistry I. Emphasis on fundamental and theoretical concepts of chemistry. Recommended for all science majors, chemistry majors and minors, and most preprofessional students. A grade of "C-" or better is required in this course in order to take CHM 170 or CHM 171. Cannot be taken Pass/Not Pass. 4(4-0) F,S

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

← → **B** *I* ~~S~~

CHM 160 General Chemistry I

Prerequisite: **"C-" grade or better in MTH 101, 103, 136, 137, 138, 261, or 287 or** concurrent enrollment in MTH 101 or MTH 103 or eligibility for MTH 136 or higher; concurrent enrollment in CHM 161 is highly recommended. General Education Course (Focus on Physical Sciences). MOTR number CHEM 150 - Chemistry I. Emphasis on fundamental and theoretical concepts of chemistry. Recommended for all science majors, chemistry majors and minors, and most preprofessional students. A grade of "C-" or better is required in this course in order to take CHM 170 or CHM 171. Cannot be taken Pass/Not Pass. 4(4-0) F,S

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What is changing? Check all boxes that apply.

- Course Code
- Course Number ([Check Availability](#))
- Title
- Prerequisite
- Credit Hours/Contact Hours
- Periodicity
- Description

Reason for proposed change

Our current prerequisite hinders the students who completed MTH courses (and who have transferred credits or AP credits for MTH courses) from enrolling in CHM 160. This is due to the fact that MSU's system determines the "eligibility for MTH 136 or higher" based on ACT score, SAT score or Department of Math Placement score on file (but not based on course work). This proposed change allows for those students to enroll in CHM 160 as long as they have the credits for an appropriate MTH course (including transferred credits and AP credits). All students who meet the current prerequisite will remain eligible in enrolling CHM160. Therefore, no students will be negatively impacted by this change.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? No Yes

Explain.

How did you determine the need for this change? Check all boxes that apply or specify other.

- Routine or annual review/assessment of curriculum
- Faculty Input
- Student Input
- Accreditation/certification compliance
- Review of catalog information

Other (be specific):

Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty?
(MM/DD/YYYY)

08/16/2022

Current Status:

Department Head Review

Proposal Progress:

This proposal is waiting for its first review.

Review Comments:

No comments have been added to this proposal.

No review notes have been added.

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MAKE YOUR COURSE CHANGE STATEMENT

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Curricular Action Workflow



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Change Course Proposal Form

Submitted on 09/20/2022 by Keiichi Yoshimatsu (KYoshimatsu@MissouriState.edu).

***All fields require input**

This proposal applies to:

- An existing COURSE
- An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CHM170 General Chemistry II

Will this proposal need to be reviewed by CGEIP? No Yes

Will this proposal need to be reviewed by EPPC? No Yes

Is there a graduate/undergraduate parallel course to this one? No Yes

Current online catalog description:

CHM 170 General Chemistry II

Prerequisite: eligibility for MTH 136 or higher; and "C-" grade or better in CHM 160. Concurrent enrollment in CHM 171 is highly recommended. Emphasis on reaction kinetics, chemical equilibrium, precipitation reactions, acid-base theory and oxidation-reduction reactions. A grade of "C-" or better is required in this course in order to take CHM 342, 352, or 506. Cannot be taken Pass/Not Pass. 3(3-0) F,S

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ **B** *I* 🔗

CHM 170 General Chemistry II

Prerequisite: **"C-" grade or better in MTH 101, 103, 136, 137, 138, 261, or 287** or eligibility for MTH 136 or higher; and "C-" grade or better in CHM 160. Concurrent enrollment in CHM 171 is highly recommended. Emphasis on reaction kinetics, chemical equilibrium, precipitation reactions, acid-base theory and oxidation-reduction reactions. A grade of "C-" or better is required in this course in order to take CHM 342, 352, or 506. Cannot be taken Pass/Not Pass. 3(3-0) F,S

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- | | | | |
|---|--|--------------------------------------|--|
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| <input type="checkbox"/> Credit Hours/Contact Hours | <input type="checkbox"/> Periodicity | <input type="checkbox"/> Description | |

Reason for proposed change

Our current prerequisite hinders the students who completed MTH courses (and who have transferred credits or AP credits for MTH courses) from enrolling in CHM 170. This is due to the fact that MSU's system determines the "eligibility for MTH 136 or higher" based on ACT score, SAT score or Department of Math Placement score on file (but not based on course work). This proposed change allows for those students to enroll in CHM 170 as long as they have the credits for an appropriate MTH course (including transferred credits and AP credits). All students who meet the current prerequisite will remain eligible in enrolling CHM 170. Therefore, no students will be negatively impacted by this change.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? No Yes

Explain.

How did you determine the need for this change? Check all boxes that apply or specify other.

- Routine or annual review/assessment of curriculum
- Faculty Input
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(MM/DD/YYYY)

08/16/2022

Current Status:

Department Head Review

Proposal Progress:

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Review Comments:

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No review notes have been added.

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